



# National Conference on Gambling Addiction & Responsible Gambling 2025

## CALL FOR NCPG NATIONAL CONFERENCE VOLUNTEERS NOW OPEN!

The call for conference volunteers is now open to those interested in sharing their time and being an important part of this year's conference. The National Council on Problem Gambling and Problem Gambling Network of Ohio thank you for considering being a volunteer! The role of a volunteer is to help facilitate a successful conference by committing their valuable time and providing superior guest service to the attendees and sponsors. If you are interested, please complete this Volunteer Form.

**LOCATION:** Hyatt Regency Columbus, 350 N High St., Columbus, OH 92108

### CONFERENCE SESSION TIMES

Pre-Conference	Wednesday, July 16	9:00am to 4:00pm
Main Conference Day One	Thursday, July 17	8:30am to 5:30pm
Main Conference Day Two	Friday, July 18	8:30am to 5:30pm

**Note: Volunteers report earlier than conference start times. See the Volunteer Form for details.**

### VOLUNTEER JOB DESCRIPTIONS

- **Registration Host** – These Volunteers are the first contact for conference attendees. Registration Volunteers assist attendees with on-site badge printing and provide ribbons, lanyards and information about the conference. Registration Volunteers should be exceptionally friendly and able to answer ALL questions regarding the conference schedule, session locations and other important information. This is a good volunteer position for those who are not attempting to obtain CE's.
- **Room Monitor** – Duties include scanning the badges of conference attendees as they enter sessions and meals. Room Monitors also attempt to ensure that the audience is seated at the start of each session and that no additional chairs are needed if the room begins to fill with attendees. In addition, the Room Monitor acts as liaison for the Presenter to ensure that audio/visual equipment is working properly (if not, to notify the NCPG staff), provides the Presenter with visual cues near the end of the session at the 10-minute and 5-minute marks to keep the conference schedule on time, and collects paper session evaluations for those audience members who are unable to use the NCPG Conference app digital evaluation.
- **Floater** – Floaters are given a specific location assignment and are required to stand for the duration of their assignment. They provide directional assistance to conference attendees and can answer ALL questions regarding the conference schedule, session locations and other important information. This is a good volunteer position for those who are not attempting to obtain CEs.

### VOLUNTEER SESSION ACCESS

Volunteers receive access to sessions only on the days that they are scheduled to work and may receive CEs for the session to which they are assigned when their badge is properly scanned. Once the daily sessions are published, requests to volunteer as a Room Monitor for a specific conference track will be accepted. Specific session requests will be accepted if an ample number of people have volunteered for the conference.

- 2025 National Conference on Gambling Addiction & Responsible Gambling: <https://ncpgconference.org/>

### DRESS CODE

- Volunteers must wear business-casual attire along with the provided Orange Volunteer badge and lanyard.
- Comfortable shoes are also recommended since volunteers may be on their feet for extended periods.

### MEALS

- Meals and coffee breaks will be provided for volunteers based on their scheduled shifts.



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**THANK YOU FOR YOUR CONSIDERATION TO BE A VOLUNTEER!**

Please return your completed form to Scott Frost, Volunteer Coordinator  
([scottfrost@jackentertainment.com](mailto:scottfrost@jackentertainment.com))

FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

JOB TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_ ZIP: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_ MOBILE #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

## Volunteer Job Duty preferred (Pick one or more):

Registration Host      Room Monitor      ☐ \*Floater

*\*Floaters provide directions, answer attendee questions, give volunteer breaks, and may also be assigned as staffing needs require.*

## Day(s)/Time(s) Available to Volunteer (Pick one or more). If Other, please indicate what hours preferred.

July 16<sup>th</sup>, Wed. ☐ All Day (7:00am – 5:00pm) ☐ Morning (7:00am-1:00pm) ☐ Afternoon (11:30am-4:30p)

July 17<sup>th</sup>, Thu. ☐ All Day (6:30am-6:00p) ☐ Morning (6:30am-1:00p) ☐ Afternoon (12:00p-6:30p)

July 18<sup>th</sup>, Fri. ☐ All Day (6:30am-6:00p) ☐ Morning (6:30am-1:00p) ☐ Afternoon (12:00p-6:00p)

Once the Volunteer Schedule is published, please provide the Volunteer Coordinator with a 24-hour notice if you are unable to work your scheduled shift. In addition, if you can identify a replacement volunteer to work your shift, please assist us in that way.

***Good volunteers can be the difference between the success or failure of our conference.  
We couldn't do it without you! Thank you!***

## NCPG Volunteer Contacts:

### Volunteer Coordinator

Scott Frost  
JACK Cleveland Casino  
[scottfrost@jackentertainment.com](mailto:scottfrost@jackentertainment.com)  
(248) 330-2806

### NCPG Operations Manager

Lissa Cobetto  
National Council on Problem Gambling  
[lissac@ncpgambling.org](mailto:lissac@ncpgambling.org)  
(202) 684-7131